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TABLE IRECAPITULATION

	<u>No. of Positions</u>	<u>Cost to be financed by proposed allotment</u>	(1) - Annual Basis	
			<u>Cost to be absorbed by C.I.Y.</u>	<u>Total cost</u>
<u>Personal Services</u>				
GS-11	(7)	\$ 11,500	\$	\$
GS-9	(3)	15,100	x	x
GS-7	(6)	33,640	x	x
GS-5	(4)	13,640	x	x
GS-4	(3)	9,525	x	x
Total	(25)	113,565	(7)	42,000
				(32) 115,565
<u>Other Objects</u>				
Reproduction		12,000		12,000
Equipment			8,750	8,750
Other			1,250	1,250
Total		12,000	9,500	21,500
GRAND TOTAL		125,565	52,500	177,565
(2) Balance of F.O.I. 1952				
GRAND TOTAL		12,391	12,391	50,982

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EXECUTIVE OFFICE OF THE PRESIDENT
 Office of the Director For Mutual Security
 Washington 25, D. C.

Dear Mr. Saunders:

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Pursuant to telephone conversation with [REDACTED] then of your staff, I am submitting herein a statement of the FY 1953 financial requirements for the East-West Trade Analysis project to be carried on by the Office of International Trade, Commerce Department.

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Discussions were held in the latter half of the fiscal year 1952 with [REDACTED] then of your staff, to arrange for a joint financing of this project by your agency and the Deputy Administrator for Mutual Defense Assistance Control of this agency. At this time it was agreed, at our suggestion, that because the operation was being set up late in fiscal year 1952, and in order to avoid accounting complexities for the small amount of money involved in fiscal year 1952, this agency alone would finance the expenses incident to initiating and organizing up this activity. Now, for fiscal year 1953 this project is on a substantial operating basis and we would like to arrange for joint participation with your agency in the financing of it.

I believe you have in your files a copy of the project statement prepared by OIT entitled "Estimated Budget Breakdown of Free World-Soviet Bloc Trade Analysis Projects". This describes the nature of the functions carried out in the project and the character of the data being dealt with. The financial requirements of this project for fiscal year 1953 are not changed from those set out on an annual basis in Table 1 attached to the above-mentioned project statement except for non-recurring equipment costs, and are as follows:

Item of Cost	No. of Personnel	Annual Cost
OS-11 Personnel	7	\$ 41,500
OS-8 Personnel	3	15,100
OS-7 Personnel	0	35,640
OS-6 Personnel	4	12,640
OS-4 Personnel	3	9,525
OIT Personnel	7	42,000
Reproduction	-	<u>12,000</u>
Total	35	\$ 197,865
Less: OIT-financed Personnel	7	<u>42,000</u>

Mr. E. R. Saunders
 Controller

Central Intelligence Agency

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[REDACTED]

We would appreciate your earliest action on this matter.
The person handling this matter for us whom you should contact
in connection with it is Mr. Simon Tucker, Code 140, Extension
3651.

Sincerely yours,

William J. Sheppard
Executive Assistant

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